



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JULY 11, 2018 1:30 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on July 11, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-0262

Moved by Councillor Kavelaars

Seconded by Councillor Aranha

THAT the Regular Agenda of Council dated July 11, 2018 be accepted with the following amendment, that report 9. F. 3. Mainstreet Revitalization be included.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

Mayor Blackmore presented Councillor Rick Cowell and Barbara Pinnell, Administrative Assistant, Southwest Middlesex, with awards of recognition to thank both for all of their efforts in making the Canada Day Celebrations successful for the community.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – June 27, 2018

#2018-0263

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the minutes of the meeting of Council dated June 27, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

#2018-0264

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT accounts as presented by the Treasurer in the amount of \$1,046,041.07 be received.

Carried

8. ACTION CORRESPONDENCE

1. Glencoe Arena Rooftop Solar Panel Access Installation Request

#2018-0265

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT Council permits Solar Income Fund LP#5 to purchase and install a ladder for access to the Glencoe Arena rooftop solar panels which is deemed suitable by SWM staff.

Carried

9. STAFF REPORTS

- a. Fire

1. SWM Fire Department Incident Details

#2018-0266

Moved by Councillor Cowell

Seconded by Councillor Aranha

That the SWM Fire Department Incident details 18-028 to 18-032 report is received.

Carried

2. Wardsville Fire Fighter Association pressure washer donation to the Municipality of Southwest Middlesex

#2018-0267

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council accept the pressure washer donation report for information only.

Carried

3. Fire Department Chaplain Job Description

#2018-0268

Moved by Councillor Vink

Seconded by Councillor Aranha

THAT Council approve the amendments to the Southwest Middlesex Establishing and Regulating By-law (E&R By-law), 2010/15, Schedule "B", Fire Department Organizational Chart;

AND THAT Council accepts the Southwest Middlesex Fire Department job description for information only.

Carried

b. Administration

1. Workplace Violence and Harassment Policy and Program Review

#2018-0269

Moved by Councillor Aranha

Seconded by Councillor Bartlett

THAT Council adopt the draft policy and program for workplace violence and harassment.

Carried

c. Building
No Reports

d. Finance

1. Municipal Water Rate Comparison

#2018-0270

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the Municipal Water Rate Comparison report is received for information.

Carried

2. Adjustment of Property Taxes (3906-001-030-03400-0000)

#2018-0271

Moved by Councillor Bartlett

Seconded by Councillor Kavelaars

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-030-03400-0000 by \$170.00 in accordance with MPAC's recommendation.

Carried

3. Adjustment of Property Taxes (3906-001-070-05901-0000)

#2018-0272

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-070-05901-0000 by \$2,572.00 in accordance with MPAC's recommendation.

Carried

e. Facilities and Recreation

1. Replacement of Arena's Rolling Steel Fire Door

#2018-0273

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT the Replacement of Arena's Rolling Steel Fire Door report is received.

Carried

f. Public Works

1. Public Works Report

#2018-0274

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the Public Works Report dated July 11, 2018 is received.

Carried

2. Pedestrian Crossover Analysis-Village of Glencoe, Municipality of Southwest Middlesex

#2018-0275

Moved by Councillor Aranha

Seconded by Councillor Cowell

THAT Council defer the Pedestrian Crossover Analysis – Village of Glencoe, Municipality of Southwest Middlesex pending additional information about options from Middlesex County Engineer.

Carried

3. Alternatives for Main Street Revitalization Fund

#2018-0276

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council approves spending the Main Street Revitalization funding which is in excess of the costs to install the Main Street Glencoe pedestrian crosswalk for a combination of patriotic banners, benches, garbage cans and trees; and

THAT Council approves staff finalizing the quantities and placement of the banners, benches, garbage cans and trees that will be purchased.

Carried

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes dated June 21, 2018

#2018-0277

Moved by Councillor Cowell

Seconded by Councillor McCallum

That the Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes dated June 21, 2018 are received.

Carried

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. Ministry of Natural Resources and Forestry oral rabies vaccine bait distribution program information

2. Middlesex-London Health Unit Smoke-free Ontario Act 2017 (SFOA 2017) information

3.SWIFT – City of London joins SWIFT, committing to \$690,000 to building ‘broadband for everyone’

4.Township of Montague Resolution – Landfill Approval

#2018-0278

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

That the information correspondence items are received and filed.

Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Council members made comments and inquiries regarding: municipal policy for water metering; landfill decision and environmental assessments on other municipal properties; intersection safety; alcohol-free municipal facilities and potential for reconsideration being requested.

#2018-0279

Moved by Councillor Aranha

Seconded by Deputy Mayor Wilkins

THAT Southwest Middlesex Council request that the County Engineer consider placing a second stop sign at the intersections of Melbourne Road and Glendon Drive, and Melbourne Road and Longwoods Road.

Carried

14. NOTICE OF FUTURE MEETINGS (subject to change)

- July 25, 2018 – Council – 7:00 p.m.
- August 8, 2018 – Council – 1:30 p.m.
- August 29, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

#2018-0280

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT Council go into closed session, at 3:18 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

a. Labour relations or employee negotiations;

Specifically, the matter relates to the following:

Operational Reviews

Carried

Council Returned to Open Session at 4:12 p.m.

Rise and Report

#2018-0281

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT staff were provided direction and are to report back to council at a future closed meeting.

Carried

16. BY-LAWS

1. By-law No. 2018/050

Being a by-law to establish a Workplace Violence and Harassment Policy and Program

2. By-law No. 2018/051

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 11, 2018)

#2018-0282

Moved by Councillor Aranha

Seconded by Councillor Cowell

That By-law No. 2018/050 to By-law No. 2018/051 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 4:14 p.m.

Mayor

CAO/Clerk